

3 March 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 3 March 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Office of Logistics (OL) Encountering Increasing Difficulty in Procuring Spares for Obsolete Communications Equipment: OL recently initiated several routine stock replenishment actions to obtain spare parts for some older electronic and communications equipment. However, the primary vendor declined to bid on supplying the spares as all three systems are obsolete. Recognizing that this was probably not an isolated problem, OL, with the Office of Communications (OC), began reviewing requirements to support three older communications systems. When the review is completed, OL and OC will take the action to either designate stocks as terminal, or order any additional parts required to support these systems for the remainder of their useful life.

C O N F I D E N T I A L

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25X1 d. DDI Support: A dry run for the computer typeset version of the NID is scheduled for 2, 3, and 4 March. Printed copies of another test version will be requested on Tuesday, 8 March, for DCI approval. If all tests are successful, it is anticipated that full conversion will be made by 21 March 1983. []

25X1 e. Support to the Office of Security: New visitor parking passes are being redesigned in three versions for ultimate printing in five different colors. Press runs of 3,000 to 5,000 each in various colors will total 65,000 copies. []

25X1 f. Bookbinding Requirements: OL has been asked to provide cloth case bookbinding support for 500 copies of two separate volumes for the DO and for 600 copies of a State Department World Court Memorial. This request far exceeds present capabilities, and supplemental support via part-time, overtime, and contract employee use is being explored. []

25X1 g. Delta Data Terminals: A concerted effort was made to order as many Delta Data terminals as possible against the Agency Requirements Contract before the established date (26 February 1983) for price increases. A total of 297 Model 7260T Tempest terminals (and associated equipment) were ordered on 25 February 1983 with a dollar value of \$1,936,252.48. The savings realized in fulfilling Agency requirements by placing the orders prior to the price increase is \$74,398.91. []
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25X1 h. DCI's New Security Chase Car: The Motor Pool armorers are working on armoring the DCI's new security chase car, a 1983 Chevrolet Caprice. The work is ninety percent complete; the work remaining is the installation of the Kevalar armoring material. The car will be turned over to the DCI Security Staff on Friday, 4 March 1983. []

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i. DCI Portrait: After considering four portrait painters proposed by the Fine Arts Commission, the Director has selected Everett Raymond Kinstler whose subjects include Donald Rumsfeld, G. William Miller, Cyrus Vance and John Connally. After negotiations based on similar work done for the State Department, Mr. Kinstler reduced his standard fee by one-third. The fee includes travel, shipping and framing.

j. Photography Exhibit: On 2 March 1983, the EAA Photography Club posted an Employee Photography Show. It will be displayed for the entire month of March.

k. Water Leak in the Headquarters Tunnel Area: A follow-up with GSA regarding the water leak in the tunnel area of Headquarters Building has revealed that, to date, no survey has been conducted to determine the cause of the water leak. GSA has advised that a survey request has been submitted to their design staff to survey the water leak at the Southwest entrance into Room GB07. The tunnel leak will be surveyed at the same time.

l. Bus Clean-up: The Agency shuttle buses are being repainted. This project is 75 percent complete, and only two buses remain to be painted.

3. Significant Events Anticipated During the Coming Week:

None.

for Daniel C. King